

Dear Parent/Guardian,

To ensure that the school continues to be a healthy and safe environment for all, we require parents/guardians to make a **travel declaration for your child/ward if he/she will be travelling** for the holidays.

To make a travel declaration for your child/ward via Parents' Gateway (PG), go to [SERVICE > DECLARE TRAVELS].

· Please declare your child/ward's travel plan(s), indicating both the country and city of travel, and any city of transit, **by 10 Mar 2023 (Friday)**. Only one parent is required to make the declaration.

If your child/ward is **not travelling** during the holidays, **no action is required**.

When planning your travel, please refer to <https://www.ica.gov.sg/enter-transit-depart> for more information and updates. **If there is a change in travel plan(s) after declaration, please submit a new travel declaration via PG if there is a change in travel destination or inform the school if the travel plan(s) are cancelled.**

Thank you for your partnership and support to keep our school safe.

Ms Chan Wan Siong  
Principal

#### Shortcuts

 [Declare travels](#)

#### Web Link

ICA Website

<https://www.ica.gov.sg/enter-transit-depart>